

Honor Guard Academy

Camp Pendleton/Virginia Beach, VA (T)
Date TBD
New students — \$425
Returning students and staff — \$225

The Honor Guard Academy provides leadership training to cadets and seniors that will enable them to introduce the CAP Honor Guard Program to their unit, wing and region. The program contributes to the Drug Demand Reduction Program and recruiting and retention through a highly visible public relations program, as those members become CAP ambassadors.

Cadets will be trained by the U.S. Air Force Honor Guard in three honor guard elements — ceremonial/demonstration (rifle maneuvers are part of the demonstration element), colors and funeral. The fourth — drama — focuses on DDR and is taught by senior staff. Cadets must complete a rigorous training schedule that requires 10-12 hours per day of standing while twisting, throwing rifles and marching, plus additional physical fitness training.

New-student cost is \$425. It includes lodging and facilities, food, the cadet handbook, laundry, instruction manual, HGA patch, a copy of the yearbook (CD or printed), tours, six T-shirts, three shorts, parade belt with buckle, gloves, baseball hat, honor guard cord, performance rifle, ascot with patch, and rear chinstrap for male service hat (you supply hat). *Note: If you have problems locating a service hat, contact the activity director.*

Senior members who wish to serve as staff and become part of the honor guard family in the following positions must complete the application procedures as set forth by NHQ and provide information on their knowledge of the position for which they are applying. Each staff member must be able to complete assigned duties without supervision. All staff members will be expected to perform multiple duties at the academy; therefore, one staff member may hold several positions. Officer positions to be filled are: Instructor, finance, administration, safety, tactical, medical, transportation, public affairs and logistics.

For more information, refer to the Honor Guard Academy Web site at www.CAP_honorguard.org or contact the activity director, Lt.Col Jett Mayhew, at Jettm14@aol.com.

Air Force Weather Agency Familiarization Course

Offutt AFB, NE
June 17-25
\$160

Considering a career in meteorology, planning a science major in college, looking for a unique training activity, interested in tornadoes and severe storms or wishing to add to your meteorology skills? If so, then the Air Force Weather Agency Familiarization course at Offutt AFB, Neb., is for you. The course is designed to promote interest in meteorology careers in the Air Force Weather Agency, and aerospace careers that require knowledge of weather systems. Students receive training in weather interpretation, contour mapping, severe-weather analysis, storm spotting (this is not storm chasing!) and space/weather environment. Students tour the U.S. Strategic Command Museum. Cadets interested in these topics should mark "Weather School" on their application.

The AFWAFC is open to cadets who have completed the Rickenbacker achievement and have attended an encampment. (Preferably, cadets should be a sophomore or junior in high school; however, seniors or college students majoring in meteorology or other weather-related careers will not be excluded from consideration.) Senior members should be working in an operational weather capacity, such as disaster preparedness or damage assessment. For those who have previously attended this activity or have had equivalent training, an advanced course is also available during these same dates.

2005 CAP National Cadet Special Activities

Aerospace Education Academy

Location — Oshkosh, WI
June 12-19
\$260

This is not your mother's weekend aerospace activity. This is building and doing! Test your skills by making and launching your own rocket, building a model airplane as a team and getting the chance to fly it by remote control. Learn about aviation and its history; explore space in the classroom and planetarium. Visit one of the world's greatest aviation museums (EAA Museum at Oshkosh, Wis.), experience flight in a CAP airplane. Discover what weather is all about, learn to develop a flight plan, and discover how to operate a compass and GPS while you look for hidden treasure (your lunch). Be challenged on the "challenge course," flying high-performance simulators and working with your hands in a sport air workshop, where you will work with composite materials, construct wing ribbing and build with sheet metal. All of these activities and more are planned for the Aerospace Education Academy. For ages 15 and older.

Air Education & Training Command Familiarization Course

Columbus AFB, MS
July 9-16
\$135

Laughlin AFB, TX
June 19-25 (T)
\$135

Have you ever dreamed about becoming a military aviator? Would you like to have an edge when you go through U.S. Air Force Undergraduate Pilot Training? If either answer is yes, then the Air Education & Training Command Familiarization Course is for you!

AETCFC is a one-week course designed to give CAP cadets, age 15 and older, an introduction to how the Air Force conducts its flight training. The course provides students the opportunity to attend class, observe and learn side by side with real Air Force student pilots. This is an academically intense course.

This course offers behind the scene tours of facilities like the air traffic control tower, aircraft maintenance hangers and parachute shop. Cadets will also receive briefings on the mission and operations of a flight training wing, academics and physiological training. Highlights of the week may include a ride in a T-1A Jayhawk or a chance to fly a full-motion flight simulator with an actual Air Force instructor pilot!

Notes:

1. (T) means activity/date is tentative and could be changed
2. (TBD) means date is to be decided pending further coordination

Air Force Space Command Familiarization Course

Patrick AFB, FL
July 31 - Aug. 7
\$150

Peterson AFB, CO
July 24-30
\$150

Vandenberg AFB, CA
Date TBD
\$150

Would you like to have the opportunity to spend a week immersed in Air Force space operations? Would you like the chance to have a unique experience learning about cutting-edge 21st century technology? CAP offers the Air Force Space Command Familiarization Course to cadets age 15 and older, which offers an in-depth look at the command.

Cadets who choose the Air Force Space Command at Patrick AFB will experience behind-the-scenes tours, briefings and guest speakers dealing with the various aspects of America's space missions. Cadets will meet the many talented men and women of the 45th Space Wing and NASA supporting the exciting business of space launch and exploration. In past years, cadets had the chance to visit the Range Operations Control Center where launches from Cape Canaveral are controlled and tracked, historical launch sites from the Mercury and Apollo programs, view a Titan rocket launch, and see a GPS satellite and Delta rocket on the launch pad. In addition, cadets may visit NASA's Kennedy Space Center where they can observe elements of the International Space Station being prepared for flight and visit space shuttle processing facilities.

Peterson AFB participants will visit the home of Air Force Space Command. Here they will learn about orbital mechanics, domestic and foreign launch capabilities, satellite command and control systems, space surveillance systems, ballistic missile warning systems, and ICBM facilities. Orientation tours can include NORAD and ICBM sites, where you will have the opportunity to meet the men and women who are at the heart of day-to-day space operations. You will also get to visit the Air Force Academy where the future leaders of the Air Force study and train.

Those who attend the Vandenberg course will see how the United States Air Force trains personnel for careers in space and missile operations. Visit a launch pad, missile silo, control capsule and more.

For all courses we recommend you have a knowledge of the concepts discussed in: "Aerospace: Journey of Flight" parts 5 & 6, and "Aerospace Dimensions" modules 4, 5 & 6 before attendance. If possible, we also recommend you complete the requirements for the "CAP Cadet Rocket Badge" if offered at your unit.

Air Force Pararescue Orientation Course (Basic)

Kirtland AFB, NM
June 24 - July 1 (T)
\$135

The pararescueman's creed is: "That others may live." For generations, they have gone where few others dare — to rescue the fallen behind enemy lines. Join some of the elite this summer at PJOC. The Pararescue Orientation Course is a one-week course, for cadets age 15 and older, planned and conducted by Air Force active duty, Reserves, the 342nd TRS and U.S. Air Force Pararescue Jumpers School. The course introduces cadets to techniques used by Air Force pararescuemen while actively participating in various facets of Air Force pararescue training. Curriculum includes land navigation, survival techniques, rock climbing, rappelling and other rescue-operation skills.

You must be in good to above-average physical condition for this program. A physical fitness test will be administered at the start of the activity, and the instructors will send home any cadets who cannot meet the physical standards. Cadets will be doing a lot of calisthenics and running while at PJOC.

Politics! It's more than campaigning for office. A political life is one of public service. The political sphere includes how people exercise their freedom, cooperate to help one another and govern themselves in their world.

The Civic Leadership Academy aims to foster cadet officers' civic growth by increasing their leadership skills, sense of civic responsibility and overall interest in the democratic process.

Not your average field trip to Washington, D.C., the academy is an opportunity for 24 of CAP's brightest cadets to explore their government and learn how the three federal branches and media interrelate. Cadets will increase their abilities to lead persuasively, articulate a well-reasoned message and develop a consensus for their position. Culminating with CAP's Legislative Day, CLA cadets will meet with congressional leaders to help them better understand CAP's worth to America.

During their week in Washington, cadets will visit the Capitol, Supreme Court, legislative offices, plus major national monuments and the Air and Space Museum.

To help compensate for the cadets' absences from school, the academy will include a final project. Each cadet

Civic Leadership Academy

Washington, D.C.
Feb. 26 - March 5
\$250

(Activity has a supplemental selection process)

will demonstrate their understanding of the political process, as well as the leadership qualities and techniques that are vital to the success of America's experiment in self-government.

Eligibility Requirements

1. Have earned the Gen. Billy Mitchell Award.
2. Age 16 or older.
3. Earhart cadets & COS/RCLS graduates are preferred.

Application Process

Because the academy is held during the spring and therefore out of cycle with other national cadet special activities, cadets must apply using the special procedures on Page 9.

1. Submit to HQ CAP a completed CAP Form 31, endorsed

by the squadron and wing commander.

2. Include an e-mail address that will remain valid through March 2005 for all CLA correspondence.

3. Also include a one-page resume outlining experience in emergency services, aerospace education, cadet programs and community service.

4. Mail completed applications to HQ CAP/LMPD, Attn: Civic Leadership, 105 S. Hansell St, Maxwell AFB, AL, 36112 — or fax the application to 334-953-6699.

5. Applications must be received at HQ CAP by Nov. 1.

Selection Process

1. HQ CAP will collect and screen all applications and forward them by Nov. 26 to the region commanders.

2. Region commanders will select three cadets to participate and notify HQ CAP by Dec. 1.

3. HQ CAP will notify all primaries and alternates by Dec. 20 via e-mail. The announcement will include travel information, a packing list, phone numbers, etc.

4. Cadets selected as primaries must pay the \$250 activity fee by Jan. 1, 2005. Do not send money with applications.

National Flight Academy Glider Track

Berry College
Rome, GA
July 13-23
\$850

Mattoon, IL
July 17-25
\$850

Interested in flying like an eagle? Soar above your peers at this National Flight Academy! Each course gives selected students the opportunity to get in the cockpit of a sailplane. With your certified flight instructor, learn the basics of skillfully maneuvering a non-powered aircraft. Enjoy the quiet wonder of thermalling as you develop skills you can take into powered flight training. This is a unique flight experience for cadets.

For those who have completed this course or received equivalent training elsewhere, an advanced glider track is also available. You must be at least 14 years old by the start date of the activity to attend.

National Flight Academy Powered Track

Camp Ashland, NE
June 18-29
\$850

Fort Pickett, VA
July 9-17 (T)
\$850

Muscogee, OK (T)
Date TBD
\$850

Oshkosh, WI
June 17-27
\$850

Smyrna, TN
Date TBD
\$850

Oshkosh, WI
Aug. 6-15
\$850

Do you want to take the first step toward becoming a pilot? Attending one of the National Flight Academies will get you started in the right direction.

NFAs are based on the U.S. Air Force's Flight Screening Program and offer you real-time instruction in a Cessna 172. Certified flight instructors provide instruction and encouragement as you receive 10 hours of "hands-on" flight time learning the basics of flying a powered aircraft. When coupled with 25 hours of ground instruction and the opportunity to fly as an observer as other cadets receive instruction, you are preparing for the next step in obtaining a FAA private pilot license. Depending on which NFA you attend, you may visit aviation museums, aircraft reconstruction hangars and air traffic control towers.

To attend, you must be at least 16 years old by the start date of the activity. We recommend you have a FAA Type 3 Medical Certificate completed prior to attending the academy.

National Emergency Services Academy

All schools held at Camp Atterbury, IN

National Ground Search and Rescue School
Team Leader Course & Basic Course
Advanced Course
June 25 - July 2 & July 2-9
\$155

Mission Base Staff School
Basic Course
June 25 - July 2
Advanced Course
July 2-9
\$155

Mission Aircrew School
Mission Observer Track & Mission Pilot Track
July 1-9
\$155

NESA Staff
\$45

(Activity has a supplemental selection process)

Have you been looking for a quick way to meet the requirements for getting qualified in emergency services or to refresh your skills and see the latest search and rescue techniques in the field? Then the National Emergency Services Academy is just what you have been waiting for.

This activity gives hundreds of members the opportunity to train in emergency services qualifications at National Headquarters-certified courses. All courses are at Camp Atterbury, 35 miles south of Indianapolis. Qualified CAP, Air Force and industry experts conduct the courses. Housing and meals are provided at Camp Atterbury for all participants.

The academy is offering several courses this year in the National Ground Search and Rescue School, Mission Base Staff School and Mission Aircrew School. The following is a summary of the courses in each school with prerequisites.

National Ground Search and Rescue School

Again this year two basic courses will be conducted to train personnel to become ground team members as well as two advanced courses to expand on basic team member training. Additionally, this year a team leader-specific course has been added to provide training for those eligible to become team leaders. Personnel interested in attending the basic or advanced courses must be at least 13 years of age at the start of the course and have completed general emergency services training. The Advanced and Team Leader courses require basic course completion (or equivalent), and personnel applying to attend the Team Leader Course must

also be at least 18 years of age at the course's start. Participants will spend the majority of the course in the field and be required to sleep in survival shelters or tents during several of the school's exercises and training missions.

Mission Base Staff School

The one basic course this year will focus on training entry-level mission base staff personnel to be mission radio operators, staff assistants, unit leaders and branch directors, including ICS 200 level training. Additionally, one advanced course will be conducted to train section chiefs, the command and general staff, and incident commanders. Applicants for the basic course must be at least 15 years of age at the start of the course and have completed general emergency services training. Applicants for the advanced course must be graduates of the MBSS basic course or have equivalent training and be at least 16 years of age.

Note: Cadets participating in these courses may complete many knowledge requirements and practical skills, but cannot qualify for many specialties as they do not meet minimum age requirements specified in regulations.

Mission Aircrew School

This course will be conducted in two tracks: Mission observer and mission pilot. All training will cover the requirements for aircrew members as established in the current emergency services regulations. All applicants must be at least 18 years of age at the start of the course, have completed general emergency services training, and must include a copy of the last six months of their flight logs with their application, if applicable. Personnel applying for the mission pilot track will be required to have a current CAP Form 5 in a Cessna 172 on arrival at the school. All cadets interested in attending NESA must have completed a basic encampment prior to attending any of our courses.

Slotting for NESA is accomplished on a case-by-case basis. Applicant experience and ranking is considered. All applicants will be shown as alternates for NESA until the director or project officer contacts the applicant and slots the member to a specific course or courses. Personnel interested in attending more than one course during NESA in a year can do so consecutively, but must coordinate their participation with the academy director or project officer in advance to avoid scheduling conflicts. We expect this year's academy will be a great course for both experienced and inexperienced personnel to really become involved in emergency services.

For more information, contact Academy Director Maj. Gary Brockman at 317-897-4598 or e-mail at pathfinder@tcon.net; or the project officer, Lt Col John Desmarais, via phone at 334-953-4228 or via e-mail at dos@capnhq.gov.

Applications must be submitted no later than Dec. 31

Engineering Technologies Academy

Auburn University
Auburn, AL
July 16-23
\$195

Wright State University
Dayton, OH
Date TBD
\$195

Do you want to pursue an aerospace career? Are you interested in cutting-edge aerospace technologies? Are you considering becoming an engineer, but you're unsure of your aptitude or even what engineers do?

If that sounds like you, then you should attend one of the "E Tech" activities.

You'll be introduced to several engineering disciplines by completing hands-on projects and learn from professors and NASA researchers at a leading university. Some of the planned activities include:

✍ **Aerospace & Fiber Engineering** — Investigating what's unique about composite materials, and then designing and constructing a carbon-fiber airfoil that you'll test in a smoke tunnel;

✍ **Industrial/Systems Engineering** — Learning how design affects engineering applications by participating in labs that test your balance, dexterity, strength and other human factors;

✍ **Mechanical Engineering** — Explore Auburn's race cars and award-winning solar-powered house; and

✍ **Material Engineering** — Checking out electron microscopes and learning how engineers decide which materials to use for aerospace applications.

To participate, you must meet these eligibility requirements by the course date:

1. Completed 9th grade;
2. Age 15 or older;
3. Completed Phase I of the Cadet Program; and
4. Completed an encampment.

Advanced Technologies Academy

Peterson AFB, CO
July 16-23
\$350

Dowling College, NY
Aug. 7-14 (T)
\$350

Do you enjoy being on the cutting edge of today's technology? Do you have the basic computer skills mastered and want to use your knowledge to help CAP perform its primary missions? Are you also interested in space and would like to be able to track satellites, the space shuttle, and the International Space Station in orbit from your squadron's computer? Then join us for Civil Air Patrol's Advanced Technologies Academy!

You will learn how CAP provides some of the first photographs of disaster sites by flying in CAP aircraft and taking the pictures yourself! You will then transmit those images back to base using satellite digital imaging technology. You will also get hands-on demonstrations of infrared and night vision equipment, and learn how hyperspectral imaging will be used in search and rescue operations. There will also be the opportunity to meet the technology experts from such noted companies as the Naval Research Laboratory and Boeing Corporation. Another part of the activity is the CAP Satellite Tool Kit program. You will learn to use state-of-the-art space technology to learn about satellite missions, types and locations of satellite orbits and many other interesting space operations topics. You may preview those lessons at <http://www-stk.com>. In the last part of the activity, a computer programming course will be presented, to help you increase your computer skills and learn more about programming and web site designs.

Please note, competency with the Microsoft Windows operating system and programs is a requirement. Minimum age requirement: Age 15 by the date of the activity.

Applications must be submitted no later than Dec. 31

National Blue Beret

Oshkosh, WI
July 20 - Aug. 2
\$195

Have you ever been to an air show? Picture an air show where hundreds of thousands of people come to see the many wonders of aviation. In real life, that picture is the Experimental Aircraft Association's annual fly-in at Oshkosh, Wis.

For cadets age 16 and above, and selected senior members, the National Blue Beret offers the chance to work at one of the largest and most prestigious air shows in the world.

NBB participants must already have at least their CAP Form 101 General Emergency Services rating prior to NBB. The CAPF 101T annotated for ground team member, the CAPF 76 and a current standard first aid card are highly desirable.

CAP and EAA will provide training for you to help support the air show. Each participant will work several areas of the air show including flight line and exhibits. Training will include techniques of aircraft marshaling and electronic direction finding. Cadets will be encouraged to take advantage of the once-in-a-lifetime events that often occur during the air show.

International Air Cadet Exchange

Worldwide
July 15 - Aug. 3
\$100

(Activity has a supplemental selection process)

All cadets who turn age 17 by July 1, 2005, and will have earned the Amelia Earhart Award by Dec. 31 are invited by CAP's national commander and the National Headquarters staff to apply for the 2004 International Air Cadet Exchange. We want you to be our U.S. ambassadors!

Approximately 80 cadets will be selected to participate in the 2005 exchange. Eighteen senior members will be needed to escort cadets. Individuals will be selected to visit one of 17 countries: Australia, Austria, Belgium, Canada, Finland, France, Germany, Hong Kong, Israel, Japan, the Netherlands, New Zealand, Singapore, Sweden, Switzerland, Turkey or United Kingdom. In addition to being the guests of a foreign country, most participants selected will spend two days getting to know their government and discovering their heritage in Washington, D.C. Personnel should plan to begin their travels around July 15 and return home Aug. 3, unless selected for Singapore. *(Note: Those selected for Singapore will arrive in Singapore May 28 and depart June 11. Therefore, you must specifically request Singapore to be considered for that exchange.)*

This year's application procedures for IACE are: Interested cadets and senior members apply using the CAP Form 31 and the same application procedures as listed for the other national activities. Online applicants will be sent a supplemental application package that must be completed and returned electronically by Dec. 31. Cadets selected to participate must have earned their Amelia Earhart Award by Dec. 31. Cadets must be at least 17 years of age before July 1, 2005, and will not have reached their 21st birthday by the third day of August 2005. Escorts must be at least 25 years old, in excellent health, and meet CAP physical and appearance standards.

Wing and region commanders will be sent a list of all applicants for their approval. Air transportation, lodging and meals are provided by the U.S. Air Force, CAP and host countries. However, participants should be prepared to spend approximately \$700 on uniforms and other essentials. The goal of this excellent and rewarding opportunity is to foster international understanding, goodwill and friendship among young people around the world who share a common interest in aviation.

Hawk Mountain Search & Rescue School

Hamburg, PA
July 9-17
\$100

(Hawk applications are not handled by NHQ)

The Hawk Mountain Search and Rescue School has a proud history of providing outstanding emergency services training. The school is conducted in the mountains of Pennsylvania under field conditions and is physically demanding. The school is open to both cadets and seniors. For specific course information, visit the Hawk Web site at <http://pawg.cap.gov/hawk>.

For all cadets and senior members applying to Hawk, you will need to submit a fully completed CAP Form 31, with your wing commander's signature, directly to PA Wing HQ, Bldg. 3-108, Fort Indiantown Gap, Annville, PA 17003. Mark the outside of the envelope "Hawk." **Do not send Hawk applications to NHQ.** Do not apply for any other activity on the same CAPF 31 that you send to the Pennsylvania Wing for Hawk.

To serve as staff, members must complete a series of seven weekend training activities prior to the school. Returning students must indicate "Returning Student - Request Squadron ____" on top of the front page of the CAPF 31 in red ink. For (squadron requested) indicate advanced, medic, expert or team commander. Squadron assignments will be made by the school staff.

Those selected will be notified by e-mail (if available) or by U.S. Mail, and provided details about the school and requirements. Again, we encourage members to visit our Web site for information.

Requirements for all applicants (cadets and seniors)

- ✓ Current CAP membership
- ✓ At least 13 (or graduated 7th grade) by July 9, 2005
- ✓ Completed achievement 1 (Curry Award)
- ✓ CPFT Cat. 1 (see CAPR 52-18) at Hawk sign-in
- ✓ Properly completed CAPF 31
- ✓ Completion of CAPT 116, Emergency Service Questionnaire (provide proof of completion)
- ✓ Completed Level 1 Orientation Course and Cadet Protection Policy Training (CPPT) - seniors only

Note: To assist staff in selecting the best candidates, provide relevant experience on your CAP Form 31 page 2. List training, experience and certifications completed. Include copies of following documentation:

- ✗ Prior Hawk Mountain SAR School Course Card(s)
- ✗ Ranger Grade Card(s)
- ✗ Certificates, diplomas, letters of completion for courses such as wilderness, navigation and SAR training
- ✗ First aid cards and related certifications of training
- ✗ CAPF 101, 101T and CAPF 76
- ✗ The \$100 Hawk Mountain SAR School fee is not refundable. Cadets who successfully complete Hawk Mountain can wear the NCSA ribbon and school "LL patch." Cadets and seniors are not authorized to wear any ranger-distinctive uniform items (such as web belts and scarves) outside of Pennsylvania Wing.

Aircraft Maintenance & Manufacturing Orientation Course

Cessna Aircraft Manufacturing Facility
Independence, KS
July 16-23 (T)
\$200

Every wonder how airplanes are built? How major aircraft manufacturers train their maintenance technicians? How does a week at the Cessna Aircraft Co. maintenance training and manufacturing facility sound? You will have shop floor access to observe Cessna professionals fabricate and build Cessna airplanes. You will also get hands on instruction in the maintenance training facility and simulators. If you are interested in a career in the general aviation industry this is a must activity for you!

Cadet Officer School

Maxwell AFB, AL
June 17-27
\$200

(Activity has a supplemental selection process)

The Cadet Officer School is patterned after the U.S. Air Force's Squadron Officer School, and is an academically challenging course for cadets 16 and older. COS is an in-depth study of the skills of leadership. The course is divided between lecture, seminar and hands-on training.

Instructors guide cadets through the Air Force approach to the psychology of leadership, problem-solving techniques, effective writing, effective speaking and group dynamics. In addition to classes and seminars, a wide variety of top military and industry leaders come as guest speakers to discuss their experiences. Topics include human relations, critical thinking, leadership and national security issues.

Note: COS graduation has its own award ribbon designation on the uniform (a silver star on the Mitchell ribbon), and also confers the NCSA ribbon as well.

National Military Music Academy

Camp Fretterd Military Reservation, Md. (T)
Date TBD
\$350

The National Military Music Academy is for musically skilled cadets and seniors who are or have recently been involved in active musical organizations. Its objective is to provide music and leadership training to CAP members to help them introduce a local music program into CAP. Once established, a local CAP music program will provide music for CAP and events in the community, e.g. opening/closing flag ceremonies, protocol functions, Taps, memorial services, parades, etc.

One of the academy's important goals is to preserve our national music heritage by drawing upon existing American military music traditions. This is primarily accomplished during the first week by introducing the NMMA musicians to field music instruments, e.g., fifes, drums and bugles.

On the first weekend, NMMA participants demonstrate their newly learned field music skills in Connecticut's Deep River Ancient Muster (60-plus units) and subsequently in a local Maryland parade and at Arlington Cemetery. Also, during the first week, NMMA participants begin concert section and band rehearsals in preparation for performances given at several locations in Washington, D.C. (e.g. Korean War Memorial, Bethesda Navy Hospital, Mormon Center, Mount Vernon, etc.)

Included in NMMA is a visit to one of the armed forces premier bands, and an opportunity to explore what a military music career might be like in one of the armed forces musical organizations.

In addition to the off-site visits, academics, rehearsals and performances of a wide variety of music, NMMA participants will attend the U.S. Army's impressive Twilight Tattoo near the White House, and hear other performances of their nation's finest military bands and musical groups.

In addition to graduating from the NMMA, participants may qualify for a Certificate of Musical Achievement in the International Association of Field Musicians and earn a special CAP music shoulder cord.

There are several special music staff positions available for qualified seniors and senior cadets in addition to the NMMA's regular staff positions. Anyone desiring to apply for these staff positions should apply for both the regular activity and submit a separate resume to the activity director, Maj. George Carroll.

In support of the field music portion of NMMA, the activity will provide field drums and bugles as a part of the activity fee. For those who need a fife or drumsticks and pad, there is an additional cost. Upon request, information is available to anyone wishing to purchase in advance his or her own fife, drum or bugle.

2005 NCSA Application Procedures

Common Application Procedures

To apply for any activity, you must be able to log into e-Services to access and complete the online CAP Form 31. You must have a CAPID and a password. Please do not wait until the last minute to establish a password and confirm you can log into e-Services.

Locate CAPF 31 online: Go to www.caphq.gov (e-services Web page) and click the "NCSA Main Menu" link under "CAP Utilities" to apply for special activities. As you follow the instructions for entering your request, you will also get to check (and correct if necessary) your address, contact information and personal characteristics that NHQ has on file. *Note: You need Explorer 6.0 and Adobe 6.0 to complete the application. Both are available as downloads from e-Services.* When you have completed the application, you will be asked to perform several functions.

First, electronically submit your application to NHQ online. (When you have completed, reviewed and printed your CAPF 31, it will automatically be transmitted to NHQ electronically.)

Second, print the application and sign the "Release Agreement" and have your parent or guardian (if applicable) sign the "Release by Parent or Guardian" block (Page 4 of the application).

Third, forward a printed and signed copy of the CAPF 31 to your squadron commander. The form will be reviewed at the squadron and forwarded to the wing commander for ranking. **If your CAPF 31 is not ranked by the wing, you will not be considered to compete for a national activity slot!** *Tip! Make sure your squadron commander forwards the CAPF 31 to wing for ranking.*

Important Things to Know

For personnel applying for "staff" positions, please complete a separate CAPF 31 and mark it "STAFF" in the top-left corner. Forward it to the wing or group, as appropriate, for review. Note that activity acceptance is not necessarily a staff-position acceptance. The activity director will review staff applications and contact those accepted directly. For cadets applying for more than one NCSA, please clearly indicate your desired preferences, in order, on second page of application. *Note: Because of supplementary procedures used for IACE selection, list IACE last on your preference list.*

Late applications (those received after Dec. 31) will be accepted if they have been reviewed and approved by the squadron and wing. However, they will not be forwarded to the activity director until all those who applied on time have had an opportunity to be slotted and to respond for payment and confirmation of attendance. Your wing may set an earlier deadline for receiving their copy of the CAPF 31.

For all cadets applying to any activity — you must have encampment credit prior to attending any NCSA. If an activity has an age requirement, it must be met before the activity starts! If

Applications may be submitted from Nov. 1 - Dec. 31

Civic Leadership Academy application window is Sept. 1 - Oct. 31.

NHQ does not have a record of encampment completion prior to date of activity, then you will have to show the activity director your encampment-completion certificate prior to the start of the national activity.

If you do not have ready access to a computer, please notify someone in your squadron as soon as possible so arrangements can be made to gain access for you!

Timelines for all activities except Cadet Leadership Academy

The CAPF 31 must be completed and submitted online to NHQ, with a printed and signed copy forwarded to the squadron commander, not later than Dec. 31. The squadron commander reviews, signs and forwards the CAPF 31 to wing for their review and ranking. The review and ranking process by the squadrons and wings occurs between Jan. 1, 2005, and Feb. 22. Results are due from the wing to NHQ not later than Feb. 23.

Understanding Slotting Process

NHQ will slot as many ranked applicants as possible. However, being ranked does not guarantee you will be slotted as a primary for your preferred activity since the number of available slots will be less than the number of applicants ranked. Being ranked does guarantee you will compete for a slot. You will be placed on the alternate list if not selected as a primary for your preferred activity.

Notification of the slotting results, per individual, will be emailed by March 21, 2005. Additionally, you can view your activity status by logging on to e-Services and clicking the "Check My Status" link found in the "NCSA Main Menu" area.

Personnel slotted as primary attendees will have until April 30, 2005, to submit their payment in full to NHQ for all NCSAs except NESA. (Academy director and project officer coordinate all fees and slots for NESA, and will provide guidance for payment in welcome letter). Applicants whose payment has not been received by April 30 will become alternates and their primary slots will be offered to other applicants already on the alternate list.

Senior Member Applications

Most of our NCSAs allow senior members to apply as escorts and a few allow for full senior member participation. Senior members applying for any of the NCSAs must follow the same procedures as cadets and use the CAPF 31. Mark the word "SENIOR" in the top left hand corner of the CAPF 31. Deadlines for senior member applications to assist as staff members are the same as cadets.

Special Procedures

Application procedures for Hawk Mountain, IACE, Civic Leadership Academy and NESA are unique to each activity.

Hawk Procedures

All cadet and senior members applying to Hawk Mountain must submit a completed CAPF 31, with wing commander's signature, directly to PA Wing Headquarters, Bldg. 3-108, Fort Indiantown Gap, Annville, PA 17003. Mark the outside of the envelope "Hawk." **Do not send Hawk applications to NHQ.** Do not apply for any other activity on the same CAPF 31 that you send to the PA Wing.

IACE Procedures

Interested cadets and senior members apply using the CAPF 31 and the same application procedures as listed for the other national activities. Applicants will be sent a supplemental application package that must be completed and returned by Dec. 31. Include a full length photo in a short-sleeve, blue service uniform, no coat required (no BDUs please). Cadets selected to participate must have earned their Amelia Earhart Award by Dec. 31. Cadets must be at least 17 years of age before July 1, 2005, and will not have reached their 21st birthday by the third day of August 2005. Escorts must be at least 25 years old, in excellent health and meet CAP physical and appearance standards.

CLA Procedures

Because the academy is held during the spring and therefore is out-of-cycle with the other national cadet special activities, cadets will apply using the special procedures described below:

1. To apply, submit to HQ CAP completed CAP Form 31, endorsed by squadron and wing commander.
2. Include an email address that will remain valid through March 2005 for all CLA correspondence.
3. Also include a 1-page resume outlining experience in four areas: emergency services, aerospace education, cadet programs, and community service.
4. Mail completed applications to: HQ CAP/LMPD, Attn: Civic Leadership, 105 S. Hansell St, Maxwell AFB, AL, 36112. Or, fax the application to 334.953.6699.
5. All applications must be received at HQ CAP by Nov. 1.

NESA Procedures

All personnel interested in applying for any of the courses to be held at the 2005 National Emergency Services Academy will be expected to apply online directly to national headquarters. Wing Commanders will still be required to approve participation in the course, but a formal signature on an application will not be necessary. Applications will be accepted on a first come first served basis. Personnel interested in attending NESA in 2005 should visit the NESA website at: <http://homestead.com/ngsar/home.html> to download and review additional information and apply online.